



FINAL PLAT APPLICATION

THE FINAL PLAT SHALL BE DRAWN TO SCALE NOT TO EXCEED 1"=100'. 20 COPIES OF BLUELINES BEING 24X36 MUST BE TURNED IN WITH APPLICATION AND THE MYLAR BEING 18X24 AFTER APPROVAL. A CHECKLIST CONTAINING WHAT SHALL BE LISTED ON THE PLAT AND FEE SCHEDULE IS ATTACHED.

PLEASE PRINT					
Date of Application:					
Property Location:					
Subdivision:		Block:		Lot:	
Current Zoning/Use:		Requested Zoning/Use:			
PROPERTY OWNER INFORMATION					
Name:		Cell Phone:			
Address:		Work Phone:			
City/State/Zip:		Phone:			
FAX Number:		Email:			
Contact Name:		Owner Signature:			
APPLICANT/DEVELOPER INFORMATION					
Name:		Cell Phone:			
Address:		Work Phone:			
City/State/Zip:		Phone:			
FAX Number:		Email:			
Contact Name:		Applicant Signature:			
ENGINEER INFORMATION					
Name:		Cell Phone:			
Address:		Work Phone:			
City/State/Zip:		Phone:			
FAX Number:		Email:			
Contact Name:		Engineer Signature:			
SURVEYOR INFORMATION					
Name:		Cell Phone:			
Address:		Work Phone:			
City/State/Zip:		Phone:			
FAX Number:		Email:			
Contact Name:		Surveyor Signature:			
OFFICE USE					
Date Received:		Taken by:			
Cash/Check#/CC:					

**CITY OF SPRINGTOWN
FINAL PLAT SUBMITTAL CHECKLIST**

ON PLAN	INCOMPLETE	N/A	ITEM	DESCRIPTION
			1	NORTH ARROW, GRAPHIC AND WRITTEN SCALE IN CLOSE PROXIMITY.
			2	PERMISSIBLE SCALE; 1"=50', 100', 200' (PREFER 1"=100').
			3	LOCATION MAP SHOWING LOCATION OF TRACT BY REFERENCES TO EXISTING STREETS OR HIGHWAYS.
			4	APPROPRIATE TITLE, I.E., "FINAL PLAT", TO INCLUDE SUBDIVISION NAME, CITY, COUNTY, STATE, SURVEY, AND ABSTRACT TOTAL GROSS ACREAGE AND THE DATE OF PREPARATION.
			5	NAME AND ADDRESS OF RECORD OWNER AND SUBDIVIDER IF DIFFERENT. NOTE VOLUME AND PAGE OF CURRENT DEED RECORD OWNERSHIP.
			6	STANDARD APPROVAL BLOCK.
			7	NAME, ADDRESS AND PHONE OF ENGINEER/PLANNER/SURVEYOR.
			8	NAME OF RECORD OWNER AND CORRESPONDING DEED RECORD VOLUME AND PAGE FOR ALL ADJACENT UNPLATTED TRACTS.
			9	ALL ADJACENT PLATTED PROPERTY SHOWN IN DASHED LINES, LABELING LOT AND BLOCK NUMBERS, SUBDIVISION NAME, AND PLAT RECORD VOLUME AND PAGE.
			10	LOCATION OF CITY LIMIT LINES AND/OR EXTRATERRITORIAL JURISDICTION LINES.
			11	ALL EXISTING EASEMENTS ON OR ADJACENT TO THIS TRACT SHOWN AND LABELED AS TO TYPE AND SIZE.
			12	LOCATION AND DIMENSIONAL CENTERLINE REFERENCE TO EXISTING OR APPROVED STREET INTERSECTIONS ON THE PERIMETER OF THE SUBDIVISION OR WITHIN 200' OF THE PERIMETER.
			13	LEGAL DESCRIPTION OF THE LAND TO INCLUDE: CURRENT OWNER'S DEED RECORD REFERENCE, SURVEY AND ABSTRACT, P.O.B. TIED TO SURVEY CORNER OF PREVIOUSLY FILED SUBDIVISION CORNER, OR USGS MONUMENT, AND GROSS ACREAGE.
			14	POINT OF BEGINNING LABELED ON PLAT.
			15	GRAPHIC DEPICTION OF ALL BOUNDARY LINES SHOWN IN HEAVEY LINES WITH DEED RECORD DIMENSIONS OR FIELD SURVEYED DIMENSIONS IF AVAILABLE. THESE SHOULD MATCH LEGAL DESCRIPTION.
			16	EXISTING R.O.W. SHOWN, LABELED AND DIMENSIONED, I.E. PUBLIC STREETS, HIGHWAYS, ALLEYS, PRIVATE DRIVES, RAILROADS, ETC.
			17	A 50' BUILDING SETBACK LINE PROVIDED FOR ANY STATE OR COUNTY ROADS (UNLESS GREATER SETBACK REQUIRED BY ZONING).
			18	NET ACREAGE AND/OR SQUARE FEET NOTED ON EACH LOT.

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ON PLAN	INCOMPLETE	N/A	ITEM	DESCRIPTION
			19	UTILITY EASEMENTS: WHERE ADJACENT PROPERTY IS UNPLATTED OR PLATTED SHOWING 5' U.E., PROVIDE A 5' U.E. ALONG THE PROPERTY LINE; IF ADJACENT PROPERTY IS PLATTED AND SHOWS NO EASEMENT, PROVIDE A 10' U.E. ALONG THE INTERIOR OF THE PROPERTY LINE. A 10' U.E. SHOULD BE PROVIDED ALONG THE R.O.W. OF ANY STATE OR COUNTY ROAD.
			20	STREET R.O.W. DIMENSIONED, ALL STREETS HAVING NAMES DISSIMILAR FROM ANY EXISTING STREET NAMES.
			21	R.O.W. DEDICATION FOR EXISTING R.O.W. WIDENING SHOWN AND DIMENSIONED.
			22	LOTS AND BLOCKS LABELED WITH NUMBERS IN CONSECUTIVE ORDER.
			23	DRAINAGE AND UTILITY EASEMENTS LABELED AND DIMENSIONED.
			24	FRONT BUILDING SETBACK LINES (ON ALL STREETS) LABELED OR NOTED.
			25	LOTS TO BE DEDICATED FOR PUBLIC USE LABELED AS SUCH, I.E., SCHOOLS, PARKS, OPEN SPACES, ETC., SHOWING ACREAGE AND GENERAL PERIMETER DIMENSIONS. ALSO SHOW ANY PRIVATE USES IN SAME MANNER.
			26	CALCULATED DIMENSIONS OF ALL LOTS, STREET R.O.W., EASEMENTS, ETC. (ALL CURVE DATA SHOULD BE LABELED.)
			27	FLOODPLAIN LIMIT SHOWN AND LABELED. FLOODWAY LIMIT SHOWN AND LABELED WITH DIMENSIONAL TIES TO ALL LOT CORNERS.
			28	REPRODUCIBLE ACKNOWLEDGEMENTS, OWNER'S DEDICATION, ENDORSEMENTS AND SURVEYOR'S CERTIFICATIONS IN ACCORDANCE WITH THE OFFICIAL FORMS ON FILE IN THE CITY SECRETARY'S OFFICE.
			29	MINIMUM FINISH FLOOR ELEVATIONS SHOWN ON ALL LOTS IMPACTED BY DRAINAGE EASEMENTS OR INTENDED TO BE FILLED. FINISH FLOOR NOTE ON PLAT.
			30	STATEMENT CONCERNING DEED RESTRICTIONS SHOWN.
			31	SITE TRIANGLE NOTE SHOWN ON PLAT IF APPLICABLE.
			32	DRIVEWAY ACCESS LIMITATION NOTE PROVIDED IF APPLICABLE.
				ADDITIONAL PAPERWORK REQUIRED:
			33	FINAL DRAINAGE STUDY
			34	ADDITIONAL SUPPORT DOCUMENTS INCLUDING PERCOLATION TEST FOR EACH LOT NOT SERVED BY CITY SEWER, COMPLETED DEVELOPER'S AGREEMENT, CERTIFICATE OF TAXES PAID FROM THE CITY TAX COLLECTOR, CERTIFICATE OF TAXES PAID FROM THE COUNTY TAX COLLECTOR, CERTIFICATE OF TAXES PAID FROM THE LOCAL SCHOOL DISTRICT TAX COLLECTOR, ANY PROPOSED OR EXISTING DEED COVENANTS/RESTRICTIONS AND ANY PROPOSED HOMEOWNER'S AGREEMENTS AND/OR DOCUMENTS.