

**CITY OF SPRINGTOWN  
COMMERCIAL  
CERTIFICATE OF OCCUPANCY PERMIT  
APPLICATION**

PERMIT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PHONE #: \_\_\_\_\_

COMMERCIAL ADDRESS: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS PHONE #: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_

CONSTRUCTION TYPE: \_\_\_\_\_

SQUARE FOOTAGE: \_\_\_\_\_

APPLICANTS SIGNATURE: \_\_\_\_\_

**To be completed by the inspector:**

Group Occupancy: \_\_\_\_\_

Occupancy Load: \_\_\_\_\_

Fire Lane Required: \_\_\_\_\_

Fire Lane Provided: \_\_\_\_\_

# of Fire Extinguishers Required: \_\_\_\_\_

# Provided: \_\_\_\_\_

Premises Properly Identified: \_\_\_\_\_

Number of Paved Parking Required: \_\_\_\_\_

# Provided: \_\_\_\_\_

Sprinkler System Required: \_\_\_\_\_

Automatic System: \_\_\_\_\_

**ALL FINAL INSPECTIONS COMPLETED BY AND DATE:**

➤ Building Final: \_\_\_\_\_

➤ Electrical: \_\_\_\_\_

➤ Plumbing: \_\_\_\_\_

➤ Mechanical: \_\_\_\_\_

**APPROVED FOR OCCUPANCY BY:**

BUILDING OFFICIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FEE PAID ON: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_

CHECK #: \_\_\_\_\_ PLANNING & DEV: \_\_\_\_\_