

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
September 3, 2009**

CALL TO ORDER- The City of Springtown Planning and Zoning Commission was called to order by Sarah Cockburn at 6:31 p.m. in the Council Chambers of City Hall, located at 102 E 2nd Street.

The following members were present:

Randy Stukey	Sarah Cockburn, Chairman
Barbara Huffer	Lora McGinty, Alternate
Ann Hanes	Darrell Mathis, Alternate
Bobby Randolph	

The following members were not present:

Walter Roberson

The following members of the City of Springtown Staff were present:

Melvin Webb, Building Official
Lisa Horton, Planning and Zoning Coordinator

CITIZENS COMMENTS – none

CONSENT AGENDA

1. Consideration and/or action regarding approval of August 6, 2009 minutes.

Bobby Randolph made a motion to accept the August 6, 2009 minutes.

Ann Hanes seconded the motion.

Five (5) for None (0) against

Motion carried

PUBLIC HEARING - none

NEW BUSINESS:

1. Consideration and/or action to make a recommendation to City Council regarding a Final Plat showing Lots 1 and 2, Block 1, Bullion Addition, an addition to the City of Springtown, Parker County, Texas and being 0.67 acre situated in the Joseph Ward Survey, Abstract No. 1608, Parker County, Texas and being that same tract of land described by deed conveyed to Dennis et ux Theresa Bullion recorded in Volume 2668, Page 673, and Volume 2705, Page 847 Official Records, Parker County, Texas.

Melvin informed the Commission the staff has reviewed the Final Plat and the only discrepancy found was the misspelling of “addition” under the Final Plat showing. The surveyor has been contacted and will correct before printing the mylar. Ann Hanes asked about which lot the house set on – one of the reports for the preliminary plat said lot 1 and this month’s said lot 2. It was clarified the house sits on lot 2.

Barbara Huffer made a motion to recommend approval to the City Council for the Final Plat.

Lora McGinty seconded the motion.

Five (5) for None (0) against

Motion carried

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2. Planning and Zoning Training – Open Records Act.

Darrell Mathis and Randy Stukey need training on the Open Records Act.' Darrell was unable to attend tonight, so we will plan on both staying next month to watch the video.

ADJOURNMENT:

Randy Stukey made a motion to adjourn the meeting at 6:46 p.m.

Ann Hanes seconded the motion.

Five (5) for None (0) against


Meeting adjourned

Approved:



Sarah Cockburn
Chairman

Respectfully submitted:



Lisa Horton
Planning and Zoning Coordinator